

## **Arts and Craft and Commerical Vendor Requirements by the State of California and the City of Lakeport**

The state requires all sellers to collect the 7.75% sales tax. This is the “sellers permit” from the State Board of Equalization. There is no charge for this permit, just the application filed. To obtain this permit on line: Use the web site, [www.boe.ca.gov](http://www.boe.ca.gov); Click on “sales and use tax”; click on “obtain sellers permit”; scroll down to “register by mail” and click on BOE400SPA; print form.

The City of Lakeport requires a one day business license at a cost of \$10. Again on line: [www.cityoflakeport.com](http://www.cityoflakeport.com); Click on finance; under the logo, City of Lakeport ,click on business; click on business licensing; on the bottom of the page click on “complete the appropriate form”; click on one time business license form B-02; print form.

If you are a FOOD Vendor, selling eat on site food, or processed food items, you will also need a “Temporary Health Permit” from the Environmental Health Division of Lake County. Their charge is \$59. This fee is waved for non-profit and Veterans Businesses. They are located at: 922 Bevans Court, Lakeport, 95453. On line: [www.co.lake.ca.us](http://www.co.lake.ca.us); Click on Department Directory; scroll down and click on Environmental Health; click on Documents and Forms located on the left hand panel; scroll down and click on “Temporary Food Event Application”; print form.

Both the City and the County representatives were at our event last year checking for permits and health requirements.